

COLLEGE OF ENGINEERING

COE Staff Advisory Council

Date: Wednesday 09-07-2011

Time: 1100

Place: Bldg 72 Civil Engineering Room CE106

Nancy calls the meeting to order at 1108

Attendees: Arla Allen ChEE, Tom Demma CEEM, Lee Easter Eng Admin, Christine Eisenfeld ECE, Dolores Fajardo MSE, Therese Lane CEEM, Meghan Albert-Powell Academic Affairs, Nancy Preble SIE, Beth Weaver Admin

Absent: Judee Aten AME, Alex Cook, Kerrie Sonnenberg BME, Elizabeth Curbelo ECE, Marcella Deweese MGE

Dr. Goldberg arrives to present an update to the staff raises.

He said he was surprised at the amount of staff salaries paid for by soft funding.

Dr. Goldeberg made a request to provost to include some soft funded staff in the list of recipients and was approved.

COE-SAC budget includes \$10k for events and \$10 for staff training.

COE has an increase of 200 undergrad students.

Dr. Goldberg donates game tickets for COE picnic raffle. 1 raffle ticket given to all attendees, 2 raffle tickets given if non-perishable food is donated.

Funding is available for staff recognition.

Some funding for new COE building has been approved by ABOR. Dr. Goldberg reported planning stage could start by next year.

Dr. Goldberg said he would like to see all of COE in one building.

August minutes are approved.

Old business

Nancy will ask Sumith Wijeweera, Industrial Hygienist from Risk Management to present an ergonomic demonstration on November 2nd or 9th.

New Business

Therese asks for a list of committees to be distributed to COE staff.

Christine asks for a list of UA Cares representatives.

Therese suggests using Google Docs to announce events, through Catmail.

Rebecca from Academic Affairs may demonstrate Google Docs at next meeting.

Next meeting scheduled for October 5

Since Tom will not be at the next meeting Megan volunteered to take minutes.

Meeting adjourned at 1150